



Rent for your next event

Visit Website
for more details :



Taylor Rd. Family Cabin

6765 Taylor Rd., Hamburg, NY 14075

2026 Rental Fees & Contract

2026 Prices go into effect with rental dates beginning 3/1/26

Mondays - Thursdays

Per Day

Residents & Non- Residents
\$100

(Plus a \$50 Security Deposit)

Fridays* - Sundays

Per Day

Residents: \$375
Non- Residents: \$425

(Plus a \$50 Security Deposit)

***Off-season Fridays**

January, February, March, April, October, November
Per Day

Residents & Non-Residents
\$100

(Plus a \$50 Security Deposit)

Payments can be made in person or over the phone by credit card

Mailing Address:

Town of Hamburg Dept. of Youth,
Recreation & Senior Services
P.O. Box 37
Lakeview, NY 14085

Physical Address :

Town of Hamburg Dept. of Youth, Recreation & Senior Services
4041 Southwestern Blvd. Building #4
Orchard Park, NY 14217
(716) 646-5145 Fax (716) 646-5164



The Taylor Rd Family Cabin outline of policies and requirements for renting a facility

You can rent Taylor Rd. Cabin up to 13 months in advance; reservations open on the first day of the month. If the first falls on a weekend or holiday, reservations will open the following business day. We prioritize in-person reservations.

Security Deposit:

A \$50 deposit is required to secure your desired rental date. It is refundable upon satisfactory inspection of the facility (nothing is broken/missing, no extra cleaning of the facility is required).

Cancellations & Travel Restrictions:

Rentals may be canceled due to a travel ban/advisory and rescheduled if possible. Renters who cancel less than 2 months before the event will forfeit their deposit.

Documentation Requirements: Renters must provide:

- A copy of their **current Homeowners' or Renters Insurance** (showing the dates of coverage) Must cover the rental date
- **Driver's License** of the person who holds the insurance policy
- **2-page Taylor Rd Rental Agreement contract** filled out and signed by the person on the insurance policy
The hiring of any outside companies for services or events is not allowed - Drop Off catering is allowed
- **Final Payment** and ALL paperwork are due no later than 60 days before the rental date. The \$50 deposit is not included in the final payment.
- **Voucher** filled out and returned (this is for the return of the \$50 deposit, if requirements are met).
(In the top box, clearly print your name and address; below on the X's print your name, date, and sign)



716-646-5145

Office hours: Monday - Friday 8 am - 5 pm

See reverse for more details

The Taylor Rd. Family Cabin offers a picturesque and versatile space for gatherings and events. The cabin's combination of natural beauty and practical amenities makes it a great venue for parties, family gatherings, or small events year-round. The maximum number of people allowed is 88. *THERE IS A SMALL POND ON THE PREMISES***PLEASE SUPERVISE ALL CHILDREN*****

Indoor Amenities:

- Climate Control: The cabin is heated in the winter and air-conditioned in the summer.
- **Furniture: Includes 7 round tables, 7 six-foot rectangel tables, and 70 chairs (subject to availability if damaged). All tables and chairs must remain inside the cabin.**
- Lighting: White twinkle lights along the ceiling enhance the ambiance.
- Kitchen Area: Equipped with a refrigerator, microwave, stove, and a small TV.
- Facilities: Indoor restrooms and access to electricity.

Outdoor Amenities:

- Scenic Surroundings: Large grassy areas perfect for outdoor parties, a small pond surrounded by willow trees, ideal for photos or catch-and-release fishing.
- Recreational Features: Walking trails in the backwoods, a playground for kids, horseshoe pits, and a volleyball net.
- Outdoor Activities: A small diamond for kickball or baseball games.
- Patio Setup: Picnic tables, an outdoor charcoal grill, and an awning over the patio during summer.

Hours of Operation:

Rentals are allowed between 10 AM and 10 PM. Renters must specify their setup and event times on the contract. *Someone will meet you at the cabin, 10-15 minutes before your opening time.*

Facility Use:

The rental includes the building and immediate grounds but excludes the rest of the public park. Renters must provide their own supplies (e.g., utensils, dish soap, sports equipment).

Setup and Decoration Rules:

Tables and chairs can be arranged freely inside the cabin but must be cleaned and returned to carts. All tables and chairs MUST stay inside the cabin. Only table decorations are permitted—no tacks, nails, or tape on walls, woodwork, or light fixtures.

Cleaning Requirements:

The facility must be left broom-clean. All trash must be bagged and taken to the dumpster. Appliances, sink, stove, refrigerator, oven, and restrooms must be cleaned if used. If you spill it, please clean it. If you find something broken, please report it. Please make sure the surrounding outside grounds are free of trash.

Alcohol Requirements:

You must not serve anyone under 21 years old. Serving alcohol requires an alcohol waiver and Town Board approval.

PLEASE NOTE: Some dates may be unavailable due to Town events.

**All renters must agree to and sign the
Town of Hamburg, Taylor Rd. Permit Policy Agreement.**

Taylor Road Rental Contract

Date _____

PURPOSE OF RENTAL: _____

NAME OF ORGANIZATION/INDIVIDUAL _____

PERSON IN CHARGE _____

ADDRESS _____

CITY/TOWN _____ STATE _____ ZIP CODE _____

PHONE NO. _____ CELL: _____

RENTAL DATE _____ RENTAL HOURS _____

ALCOHOL WAIVER REQUESTED YES NO

ESTIMATED ATTENDANCE _____

EMAIL _____

The undersigned assumes responsibility for the conduct of the persons and organizations using the facility for any damages to Town property which may result from its use by the persons or organization.

The undersigned further shall be held responsible for the strict adherence to all rules and regulations of the Town of Hamburg.

(The contract must be signed by the person whose Homeowners/ Renters Insurance and Driver's License are submitted to the Town)

 SIGNED _____

FOR OFFICE USE

PERMIT # _____

TOTAL FEE: _____

DATE _____ RECEIPT # _____

LESS AMT. PAID _____

RECEIVED BY _____

BALANCE DUE _____

DATE _____ RECEIPT # _____

RECEIVED BY _____

Check list:

Permit was given: _____

Balance Due Sheet mailed out: _____

Voucher came back: _____

Email Reminder _____

2 Page contract _____

Copy of driver's license: _____

Home/ Rental Insurance: _____

USE AGREEMENT FOR LOG CABIN & FACILITIES

RENTAL AGREEMENT FOR LOG CABIN & FACILITIES
(Must be signed by the person whose Homeowners/ Renters Insurance and Driver's License are submitted to Town)

I, _____ agree to the fullest extent permitted by law,
Print Insurance Holder's Name
to indemnify, defend, and hold harmless the Town of Hamburg, its respective officers, officials, employees, and agents, and their successors and assigns, from and against all claims, damages, demands, losses, expenses, fines, causes of action, suits or other liabilities, (including all costs, reasonable attorneys' fees, consequential damages, and punitive damages), arising out of or resulting from, or alleged to arise out of or arise from the use of Town property, regardless of whether such claim, damage, demand, loss, expense, fine, cause of action, suit or other liability is attributable to bodily injury, personal injury, sickness, disease or death, or injury to or destruction of tangible property, including any loss of use resulting therefrom, or in any way related to the personal use of the Town owned cabin and grounds on the date(s) of 

Date of your rental

Evidence of my Homeowners', or Renters' Insurance is attached.
(The declaration page showing **dates of coverage**)

Signed by:

Date:

Insurance Holder's Name

Print name:

X _____

Address:

X _____

Phone Number:

X _____

All renters must agree to and sign the
Town of Hamburg Taylor Rd. Permit Policy Agreement.

Town of Hamburg Taylor Rd. Permit Policy

Prohibited uses of Picnic shelters – All Rules Strictly Enforced!

Taylor Rd. Family Cabin Maximum of 88 people

The following activities are NOT permitted at the Taylor Rd Family Cabin:

1. Hiring any outside companies for services or events. (**Drop off catering IS allowed**)
2. Inflatable play equipment and similar attractions (e.g. bounce houses, obstacle courses, slides, dunk tanks, etc.)
3. Fireworks Prohibited.
4. Bonfires or recreational / open fires.
5. No outside grills (There is a large charcoal grill on back patio for you to use.) You must bring your own charcoal.
6. Live Bands, DJ's, outdoor sound systems, or professional sound systems. (Music must be turned down by 8:30 pm.)
7. Food Trucks, Food vendors of any kind cooking on site:
8. Use of generators.
9. Personal sanitary Facilities (i.e. portable toilets).
10. Any use for Private business intended for profit.
11. Camps or events not affiliated with the Town of Hamburg or partners with the Town of Hamburg.
12. Smoking is prohibited anywhere on Town Property.
13. Party Tents Rentals are not permitted.
14. No Thumb Tacks, Nails or Tape Walls, woodwork and light fixtures are NOT permitted to put up decorations. (All Decorations Must be table decorations ONLY)
15. All of our tables and chairs must stay inside the cabin.

Alcoholic Beverages: You must not serve anyone under 21 years old. Serving alcohol requires and alcohol wavier and Town Board approval.

Facility Use: The Rental includes the building and immediate grounds but excludes the rest of the public park. Renters must provide their own supplies (e.g., utensils, dish soap, paper towels, sports equipment.

Read the back side of this form:



Cleaning Requirements for Taylor Rd Family Cabin:

Broom Clean: The facility must be left broom-cleaned.

Trash: All trash must be bagged and taken to the dumpster.

Appliances & Restrooms: If used, appliances (sink, stove, refrigerator, oven) and restrooms must be cleaned.

Spills: If you spill something in the refrigerator, oven, microwave, floors, please clean it up after yourself.

Damages: If you find anything broken, please report it to the facility manager

Tables & Chairs: All tables and chairs must be wiped off, folded, and returned to their designated racks.

Outside Grounds: Ensure the surrounding area outside is free of trash.

Refunds: Rentals may be canceled due to circumstances out of our control such as, weather advisory/ driving bands. Full refunds may be issued if canceled 60 day prior to your rental date. There will be a \$5 processing fee. **Your \$50 Security Deposit:** will be refunded after upon satisfactory inspection of the facility. (Nothing is broken/missing, no extra cleaning of the facility is required.) All renters ***in order to receive a security deposit refund you must fill out a Town of Hamburg Voucher for \$50 Security Deposit / Rental Refund.*** This can take up to a month to receive.

The reserving organization/person shall further be held responsible for the strict adherence to all rules and regulations of the Town of Hamburg.

"I have read and understood the Town of Hamburg Taylor Rd. Permit Policy, and I agree to follow all the rules and regulations outlined above."

 **Date of your Rental:** _____

 **Print Ful Name:** _____

 **Signature:** _____

 **Date:** _____

VENDOR: PLEASE ATTACH YOUR INVOICE TO THIS CLAIM VOUCHER.

Town of Hamburg Dept. Of Youth, Recreation and Senior Services
P.O. Box 37
Lake View, NY 14085

DEPT Recreation

DATE _____

P.O. NO.
THIS NUMBER MUST APPEAR ON ALL PACKAGES AND INVOICES.

**VENDORS
NAME
AND
ADDRESS**

DELIVERY DATE: _____

SPECIAL INSTRUCTIONS TO VENDOR: Below on the X, Please

print your name, date, and sign your name.

SALES TAX EXEMPT / I.D. # 16-600-2270

(Return for payment)
Thank you!

FINANCE	
<input type="checkbox"/> APPROVED BY:	<input type="checkbox"/> DISAPPROVED BY:
REASON DISAPPROVED:	
APPROPRIATION	AMOUNT
A- 2001 -45	\$50.00
DATE VOUCHER RECEIVED	TOTAL
	\$50.00

ITEM	QUANTITY	UNIT	DESCRIPTION USED BY VENDOR	UNIT PRICE	AMOUNT
			<p>Refund of Security Deposit for Taylor Rd. Rental on:</p> <p>(Refunds may take up to a month to receive.)</p> <p>We must have an original copy of this Voucher. We cannot except a, Faxed or Email Copy</p> <p>Please mail to: Town of Hamburg Dept. of Youth, Recreation & Sr. Services P.O. Box 37 Lake View, NY 14085</p> <p>Physical Address: 4041 Southwestern Blvd. (Building #4) Orchard Park NY 14127</p> <p>Your Federal Id Number is required before payment can be made. Your Soc. Security number is your Fed Id if you are an individual. If you are a company your Id Number is a 16-...number.</p> <p>ID# _____</p> <p>Please check if you are Incorporated _____ A Non Profit Organization _____</p>		\$50.00
				TOTAL	50.00

CLAIMANT'S CERTIFICATION

X (Print), certify that the above account in the amount of \$ 50.00

is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

X

DATE

X

SIGNATURE

TITLE

(Space Below for Municipal Use)

DEPARTMENT APPROVAL

The above services or materials were rendered or
furnished to the municipality on the dates stated
and the charges are correct.

FINANCE DEPARTMENT

DATE

AUTHORIZED SIGNATURE

DATE

AUTHORIZED OFFICIAL



TOWN OF HAMBURG DEPARTMENT OF YOUTH, RECREATION & SENIOR SERVICES
4041 Southwestern Blvd., Orchard Park, NY 14127 - Building #4
Mailing Address: P.O. Box 37, Lake View, NY 14085
(716) 646-5145 Fax (716) 646-5164
email: recreation@townofhamburgny.gov www.hamburg-youth-rec-seniors.com

Jillian Gorman-King
Director

Nicole Ruberto
Senior Recreation Supervisor

Marc C. Collins
Recreation Supervisor

Meghan Guzlec
Program Coordinator

Hillary Pundt
Recreation Supervisor

John Zoda
Recreation Leader, CYSA

Nicole Dayka
Youth at Risk Coordinator

Amy Brown
Account Clerk Typist

Shannon Zdrojewski
Clerk Typist

Taylor Road Rental Permit Agreement

Effective Date: 5/20/25

Dear Renter,

The Town of Hamburg has recently made adjustments to the rental policies for Taylor Road Cabin and use of its parklands and facilities.

All Taylor Road renters are required to review and sign the new Taylor Road Rental Permit Agreement before being granted permission to use the space.

Please read through the attached permit agreement thoroughly, and sign in the designated section to acknowledge your understanding and acceptance of the updated policies. This document is due with final payment and all paperwork at least 30 days prior to your rental date.

If you have any questions or need clarification regarding the policy changes, please contact Shannon Zdrojewski, 716-646-5145, Monday through Friday, between 8:00am and 4:00pm.

Thank you for your cooperation. We look forward to working with you!

Sincerely,

A handwritten signature in blue ink.

Jillian Gorman King

Director

Town of Hamburg, Department of, Youth Recreation & Senior Services

Please make sure ALL forms are completed in their entirety before submitting.

Mail completed forms to:
Town of Hamburg Youth, Recreation & Senior Services
P.O. Box 37
Lake View, NY 14085